



**OFFICE OF THE DIRECTOR GENERAL OF POLICE, U.T., CHANDIGARH
ADDL.DELUX BUILDING, SECTOR - 9 CHANDIGARH -160009**

No. 46016-90 /UT/EHRMS Dated, Chandigarh, the 30-12-2021

Subject Submission of Annual Property Return by the Officers/Officials of Chandigarh Administration online (through Manav Sampada) for the year ending 2021.

All Units Incharges are, hereby directed to instruct all officials (Group 'A' 'B' & 'C') working under their control to submit their **Annual Property Return for the year ending 2021 from 1st January 2022 to 31st January, 2022** through online (through Manav Sampada *i.e* <https://ehrms.nic.in>) to **Mrs. Jasbir Kaur, Superintendent-II (Establishment)** being receiving authority. **Her ID is 12854** and also submit the hard copy of the same to the concerned branches i.e GOs/NGOs (except IPS officers and DANIPS officers) to E-1 Branch and OR's to E-2 Branch for further necessary action. ***The Site will be closed after 31st January 2022 by NIC and no officer/official will be able to file/submit his/her Annual Property Return thereafter.*** In case any officer/official fails to submit his/her APR latest by 31st January, 2022 he/she will have to obtain permission for filling Annual Property Return online from Department of Personnel through their Administrative Secretary specifying the cogent reason.

The above instructions may be brought to the notice of all concerned for strict

Seen compliance.

*I/c CCIC, I/c MTC
& I/c Computer Sec.
To be noted to call staff*

ln

[Signature]
30/12/21

(T.P. Singh)
Administrative Officer,
for Superintendent of Police/Hqrs.,
Union Territory, Chandigarh.

*DSP/CCIC
31-XII-21*

1. All DSPs. DSP/CCIC
2. Ad.O.
3. AC (F&A) & SO Account.
4. Supdt. (Account) & Procurement.
5. All SHOs.
6. Reader to all IPS Officers.
7. Incharge all units.
8. All Sr. Scale Stenographers & Steno Typists.
9. I/C Computer Section. A copy of the circular be uploaded on the Chandigarh Police website.
10. Duty officer PCR (to flash message thrice a day to all concern).

*At
Gt-Hardeep Singh
Upload to web*

No. R-2896 DSP/CCIC & IT
Dated: 30/12/21