

Subject:-

Request for the retention of Govt. Accommodation (PPH)
No. _____, Chandigarh.

Sir,

It is respectfully submitted that I was working in Chandigarh Police and retired from govt. service on _____. During my service, police pool House No. _____ has been allotted to me and the same is my under occupation Since, I have no own accommodation in the tricity , so I want still retain my said govt. house of further few months.

As such, it is requested to kindly allot/permit me to retain the said police pool house, as per the existing rules for further few months.

Yours faithfully

(_____)

Rank & No.

H. No.

Sector-

UT, Chandigarh.

Dated:-

Mobile No.

Supdt.(Pro.)

Receipt No.

P-5(Qtrs)

OFFICE OF THE DIRECTOR GENERAL OF POLICE, UT, CHANDIGARH

SURETY

Sh _____ son of Sh _____ resident of House No. _____ and working as _____ in the office of _____ and permanent employee of Police Department, UT/Chandigarh, do hereby stand surety of Sh _____ o/o the Director General of Police, UT, Chandigarh, who is in occupation of Police Pool house No. _____ Chandigarh, for the regular payment of licence fee (rent) in respect of the above said Police Pool house and other residences which might have remained in his possession from time to time at Chandigarh upto the date of vacation of residence in his possession.

2. I, further undertake that I will not withdraw my responsibility as surety of Sh _____ at any later stage.
3. I, further authorize the Drawing and Disbursement Officer of police Department, UT to recover the arrears of licence fee (rent) and electricity/water charges found outstanding against him, if fails to pay by the due date.
4. I also certify that I have not furnished/stands surety of any other retiree previously.
5. My date of birth is _____ and retirement date is _____

Signature _____
Designation _____
Belt No. (If any) _____
Place of Posting _____

Signature of Retiree _____
Name of Retiree _____

Signature (with seal) of the
Drawing and Disbursing Officer