

**Important Instructions to the Candidates for Document Verification/Medical Examination against 144 posts of Constables (Executive)(IT) 2024 of Chandigarh Police, which is to be held from 21<sup>st</sup> July 2024 onwards.**

1. All Candidates are required to read, understand and follow the instructions carefully as mentioned.
2. Candidates are required to report for Document Scrutiny at Conference Room (3<sup>rd</sup> Floor) on **21.07.2024 onwards** at Chandigarh Police Headquarter, Sector-9 Additional Deluxe Building, Chandigarh along-with following documents (whichever applicable) in original and one set of photocopy (self-attested) for the document verification:
  - i. Class 10<sup>th</sup> Certificate or Mark Sheet for Date of Birth Verification.
  - ii. Certificate of Essential qualification as per advertisement:
    - a) *Bachelors (Minimum 3 years)/Masters (Minimum 2 years) degree in the fields of Computer Science, or Electronics, or Instrumentation, or Communication, or Information Technology, or Mechatronics, or Computer Applications, or Data Sciences, or Computer Sciences and allied fields From any University/Institution recognized by Central/State Govt. and/or approved by AICTE/UGC; or Associate Member of the Institution of Engineers (AMIE) (Section A and B) in Computer Science*
    - b) *ICT Course Certificate (Course on Computer Concept) from the recognized institution or a reputed institution which is an ISO 9001 certified or Dept of Electronics Accreditation of Computer Course (DOEACC), Govt. of India or from NIELIT and its authorized institution & Candidates having Certificates/Diplomas/Bachelor's or Master Degree in Computer Science from any recognized institution/University shall be exempted from ICT Skills Training Course.*
  - iii. Govt. issued Photo Identity Card (Voter ID, PAN, Aadhaar etc)
  - iv. Hill Area Certificate
  - v. NCC Certificates (if applicable)
  - vi. A valid driving license to drive both, two-wheelers and four-wheeler vehicles, for male candidates of all categories.
  - vii. Category Certificate issued by the Competent Authority (in case of reservation claimed)

\* Only those castes included in the State List of OBCs issued for Chandigarh by Chandigarh Administration, Department of Social Welfare, will be considered eligible for reservation under OBC category in ongoing recruitment process of Chandigarh Police. The list of castes may be seen at Annexure 'A'.
  - viii. Valid EWS (Economically Weaker Section), Certificate (if applicable).
  - ix. Ex-Servicemen Certificate (if applicable)

- x. Ward of Police Personnel 'WPP' shall produce Dependent Certificate/copy of his/her parents I-Card issued by Chandigarh Police (if applicable).
  - xi. Five sets of attestation form (in original) (Annexure B) along with passport size photographs duly signed by the applicant and by any Gazetted Officer or member of Legislative Assembly or other authority prescribed authority.
3. Kindly bring Admit Card with 20 passport size photos (same photograph as was uploaded while filling up application form).
  4. Candidates must also produce Police Clearance Certificate at the time of Document Scrutiny or before 29<sup>th</sup> July 2024 issued by the concerned Distt. SP/SSP.
  5. No objection Certificate (NOC) from the Head of Department/Office Concerned, in case of candidates, who is serving as government employees.
  6. Candidate is not allowed to carry the following items inside the Document Scrutiny Venue under any circumstances: - Any communication/recording device like Mobile Phone, Camera, Bluetooth, Earphones, Microphone, Pager, Health Band, Smart Watch etc.

**Note: Candidates who are not able to produce the original documents as per mandatory eligibility criteria, are liable to be disqualified without giving an additional opportunity.**

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