

ANNEXURE-"B"

CERTIFICATE TO BE GIVEN BY A GOVERNMENT EMPLOYEE

1. I have not submitted any other claim so far Leave Travel Concession in respect of myself or my family members in respect of block of two years/four years from _____ to _____.
2. I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me/my wife with _____ children/_____ children. This claim is in respect of the journey performed by my wife/myself with _____ children/_____ children none of whom travelled with the party on the earlier occasion.
3. I have not already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me /my wife with _____ Children/_____ Children in respect of block of two years/four years from _____ and _____. This claim is in respect of the journey performed by my wife/myself with _____ Children/_____ children none of whom availed of the concession relating to that block.
4. I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me in the year _____ in respect of block of block of two years/four years from _____ and _____. This claim in respect of the journey performed by me in the year _____. This is against the concession admissible once every two years in the prescribed block for visiting home town as all the members of my family are living away from my place of work.
5. The Journey has been performed by me/my wife with _____ children/_____ children to the declared home town viz. / place _____ in India.
6. That my husband/wife is not employed in /that my husband/wife is employed in Government service and the concession has not been availed of by him/her separately for himself/herself or any of the family members for the concerned block of two years/four years.

Signature of the Govt. Employee

ANNEXURE 'C'

AFFIDAVIT

I _____ S/o Sh. _____ employed as
_____ in the office of
_____ do hereby solemnly
affirm and declare that the journeys in respect of which L.T.C. for visiting
_____ is being claimed vide by bill for the period
_____ were actually performed by me and /or the
member of my family as per details given in the L.T.C. bill.

DEPONENT

VERIFICATION

Verified that the above facts are true to the best of my knowledge and
belief and that nothing relevant has been concealed therein

Place: _____

Date : _____

DEPONENT