

STANDING ORDER
NO.28/2004

STANDING ORDER GOVERNING THE SELECTION OF CANDIDATES
FOR THE POST OF CONSTABLE

(1) OBJECT :

The object of this Standing order is to lay down procedure for selection of candidates for the post of Constable in Chandigarh Police so that suitable, smart and intelligent candidates of strong well-proportioned physical standard are selected in a transparent manner. The selection process will include Physical Measurement Test, Physical Efficiency Test, Written Test and Interview besides marks for higher education qualification, extra height and N.C.C. Certificate ('B' and 'C') will also be awarded.

(2) NOTIFICATION OF VACANCIES

The vacancies to be filled up will be advertised in the local newspapers and Employment News indicating clearly the number of posts to be filled up-category wise.

(3) COMPOSITION OF THE SELECTION BOARD :

The Inspector General of Police will nominate an officer of the rank of SP or above as Chairman of the Selection Board with two DSPs as member. The IGP may also nominate more than one Selection Board keeping in view the number of candidates/applicants. It will also be open to the IGP to rotate or change the Selection Board on day to day basis. For Interview separate Board will be constituted by the IGP. The IGP will also nominate an officer of the rank of SP and above for setting the written test question paper and evaluating the answer sheets. The officer so nominated would be responsible for ensuring complete confidentiality in preparation of sufficient number of question papers.

(4) PHYSICAL STANDARDS AND OTHER CONDITIONS :

- (i) The recruitment will be made as per PPR 12.15. The minimum and maximum age for enrolment will be as per the rules and instructions of the Chandigarh Administration at the time of recruitment which is at present 18 to 25 years. The candidates shall have minimum height of 5"-7" and normal Chest 33" with expansion of 1.5". Age relaxation as per government rules/instructions will be allowed. At present age relaxation to the candidates belonging to SC (5 years), OBC (3 years) and Ex-serviceman (upto 45 years provided break in service does not exceed 2 years from the date of discharge from army) is available. Further, three years age relaxation will be allowed to those working Home Guard Volunteers who are on the rolls of Chandigarh Home Guards continuously for the last three years. The physical standards shall not be relaxed without the general or special sanction of the Inspector General of Police for the reason to be recorded in writing in the case of special castes or classes or categories or special recruitment.
- (ii) The candidate to be selected should not only qualify the selection process but should also be having sound state of health and free from any type of physical defects, organic or contagious disease or any other defect or tendency likely to render him unfit to perform full duties of a police officer. The candidate must be without any defect in eyesight, speech and hearing. His eyesight (both eyes) should be 6/6 without glasses and also without any colour vision defect.
- (iii) The following yardstick should be adopted for the preparation of final result. Total marks for Written Test,

Interview and for higher education qualification, extra height and N.C.C. Certificate will be 90 as under: -

1.	Written Test	60
2.	Interview	15
3.	Higher Education qualification	05
4.	Extra Height	05
5.	NCC Certificate	05
	Total	90

Only those candidates who will secure 40% marks (i.e. 36marks) or above in the aggregate as above will be considered qualified in the selection process. The IGP may, however, relax this percentage, for the reasons to be recorded, such as non-selection of sufficient number of candidates, provided the percentage should not be below 35% in any case.

- (iv) The recruitment process would be conducted in different stages as under :-

(a) PHYSICAL MEASUREMENT AND EFFICIENCY TEST

All the candidates shall be called for Physical Measurement Test for which minimum standard will be as under :-

<u>Sr.</u> <u>No</u>		<u>Male</u>	<u>Female</u>
1.	Height	5'-7	5'-2"
2.	Chest	33" [with expansion of 1.5"]	N.A.

Those candidates who will qualify the above said minimum standards of height and chest will be put to Physical Efficiency Test as under:-

Event	Male	Female
Race	One mile in 6.0 minutes	400 Mtrs in 2.00 minutes
For Ex-serviceman above 35 years of age Physical Efficiency Test will consist of One Mile jogging in 7 minutes.		

(b) WRITTEN TEST :

Those candidates who will qualify the Physical Measurement and Efficiency Test will be called for Written Test which will be of 60 marks.

(c) INTERVIEW :

After the Written Test, the candidates qualified in the written test (restricted to four times of the vacancies) will be called for interview to test the personality, general knowledge, expression, as also fitness for police service. Interview will be of 15 marks.

(d) HIGHER EDUCATIONAL QUALIFICATION/EXTRA HEIGHT AND NCC :

The candidates will also be awarded following marks for higher educational qualification, extra height and NCC Certificate :-

(A) FOR HIGHER EDUCATIONAL QUALIFICATION

<u>Qualification</u>	<u>Marks</u>
(I) Graduation & above	5 Marks

(B) FOR EXTRA HEIGHT

<u>MALE</u>	<u>Height</u>	<u>FEMALE</u>	<u>Marks</u>
6' & above :		5'.5" & above	5 Marks

(C) FOR NCC Certificate

<u>Certificate</u>	<u>Marks</u>
'C'-Certificate	3-Marks
'B'-Certificate	2-Marks

(5) FINAL MERIT LIST

Final list of merit will be prepared by adding marks obtained by the candidates in Written Test, Interview and for higher educational qualification, extra height and NCC Certificate. According to the vacancies available, candidates in order of merit will be selected for the

post of Constable. 5% of the vacancies will also be kept on waiting list, which will be operative for 6 months from the date of issue of appointment letters. The final result sheet on the basis of above marking system will be compiled and signed by all the members of the Interview Board. All the result sheets, merit list, answer scripts and other relevant papers pertaining to various selection test will be placed in a packet, duly sealed and kept in the custody of the Chairman of the Selection Boards for one year. Thereafter, the same will be handed over to Establishment Branch under proper receipt. The final merits list, recommending the names of the successful candidates will be signed by the Chairman and displayed after approval of the Inspector General of Police.

(6) APPEAL

Any appeal against Physical Measurement or Physical Efficiency Test (Race) should be made by the candidates to the Chairman/Selection Board immediately after the Physical Measurement and Efficiency Test. Appeal will be permitted only once. Once the candidate has left the ground, no appeal will be permitted. No appeal against the result of written test/interview is permissible.

All the earlier Standing Orders for the selection of candidates for the post of Constables in Chandigarh Police are hereby repealed.


Inspector General of Police,
Union Territory, Chandigarh.

No. 10886

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