



# **CHANDIGARH POLICE**

**STANDING ORDER No. 18 /2003**

**Subject:- ECONOMIC OFFENCES WING.**

1. **OBJECT**

Globalization and Liberalization have given rise to new economic opportunities and have led to the participation of hitherto uninitiated large segment of middle class in financial markets. This, however, has also provided opportunities to fly by night operations to fleece gullible investors of their hard earned money and life term savings. Therefore, in the past few years, white-collar crimes committed by the Non-Banking Finance Companies, Chit fund Companies, Agro Forest Companies etc. have increased. A number of such companies that duped investors had their operations and registered offices in the Union Territory of Chandigarh. In fact, the Economic Offences Wing was created to check economic crimes by such companies.

2. Any complaint involving cheating, embezzlement, misappropriation, forgery amounting to Rs. 2.00 lacs or more shall be enquired and investigated by EOW and other complaints of same nature involving an amount upto Rs. 2.00 lacs shall be enquired by the concerned police station. Keeping in view these guidelines, SP/Ops or SSP/UT will decide that the case is to be investigated by EOW or by the concerned police station. All such complaints shall be inquired into or investigated only when the orders have been obtained from SP/Ops or SSP/UT. In case a complaint has to be sent to EOW by the police station, it will be through SSP/UT to SP/Ops. Similarly, if any case is to be referred to EOW by police station it will be sent to SP/Ops through SSP/UT. Besides this, with the approval of the Inspector General of Police any case could be entrusted to the EOW Cell or any other police station.

3. **INVESTIGATION:**

- (i) The Economic Offence Wing shall enquire into and investigate the Economic Offences mentioned above. Any complaint received by the wing directly or through senior

officers shall be inquired into if prima-facie a cognizable offence is not made out and if, after enquiry, the cognizable offence is found to have been made out, formal orders of the Superintendent of Police shall be obtained for registration of case under respective police station and the investigation of the same shall be carried out by the officer of the EOW. In case on the complaint received, prima-facie, a cognizable offence is found to have been made out, formal orders of the Superintendent of Police shall be obtained for registration of a case directly in the respective police station and the investigation shall be carried out by the officer of the EOW.

- (ii) In case, after the enquiry no cognizable offence is made out, a report shall be sent to the Superintendent of Police, for final orders and disposal.
- (iii) If, after the investigation of the case by EOW Cell/Police Station, IO comes to conclusion that the case is to be sent as untraced or be cancelled, it should be brought to notice of IGP and file submitted before sending it to Court.
- (iv) A monthly report about the progress of the cases under investigation and pending complaints shall be sent by the Inspector In-charge to the Superintendent of Police through the DSP In-charge of the unit. This report will be put up to the IGP.

#### 4. **STRENGTH**

The temporary strength of this unit be as under:-

##### **Staff for Economic Offences Wing**

- |      |                       |     |
|------|-----------------------|-----|
| i)   | Dy. Supdt. of Police  | - 1 |
| ii)  | Inspectors            | - 2 |
| iii) | SIs/ASIs              | -12 |
| iv)  | Head Constables       | -12 |
| v)   | Constables            | -12 |
| vi)  | Driver Constables     | - 4 |
| vii) | Home Guard Volunteers | - 3 |

#### 5. **HEADQUARTERS**

The Headquarters of the unit shall be at Economic Offences Wing, UT Home Guards Building, Sector 17, Chandigarh.

**6. RECORD/REGISTERS**

The following record/registers shall be maintained by this wing:

i) **DAILY DIARY**

A daily Diary register shall be maintained in form 22.48 (1) in duplicate by carbon copy process. The staff while taking over duties will sign the entries made in the daily diary regarding the same. The daily diary shall be a complete record of all important proceedings and duties and movements of the personnel of Economic Offences Wing. All entries regarding arrests of the accused and information regarding arrest given to relatives, Control Room and SP/City as per various guidelines issued by the Police Headquarters shall be duly entered in the daily diary. The Inspector in-charge will ensure that correct entries are made in the daily diary and it is neatly maintained. The carbon copy shall be submitted to the DSP in-charge of the Unit, after it is closed for the day for his information and further action.

ii) **STANDING ORDER FILE**

A file shall be maintained in which orders and instructions received from senior officers shall be filed.

iii) **DESPATCH AND RECEIPT REGISTER**

A register in the prescribed form for Police Station Register No. 5 shall be maintained for the entry of dispatch and receipt of all kinds of orders, complaints and miscellaneous dak etc.

iv) **REGISTER No. 16**

A register in form No. 16.5(1) shall be maintained regarding the Govt. Property issued for use at the Headquarters i.e. furniture, fans, bulbs, tube lights etc. etc.

v) **DAK BOOK**

A dak book shall be maintained which shall contain entries about the dak dispatched from the unit. The signatures of the person receiving the dak, shall be obtained on the dak book.

vi) **MISCELLANEOUS FILES**

All miscellaneous papers shall be filed in the miscellaneous file maintained in the unit.

7. **VEHICLE**

A motor-cycle with driver for the Inspectors in-charge posted to the unit, a LMV TATA-407 with driver for official duties shall be provided by MTO Police Lines, for effective functioning of the Wing.

8. **ARMS AND AMMUNITION**

Arms and Ammunition, as when required by the staff for official duties, shall be drawn from Police Station, Sector 17, and shall be deposited back after the duty is over.

9. **SUPERVISION**

The Economic Offences Wing, shall function under the supervision of a DSP, who shall report to SP/Operations and ensure that Economic Offences Wing works towards the objective of investigation and detection of organised white-collar crime.

  
(RAJESH KUMAR)

Inspector General of Police,  
Union Territory, Chandigarh.

No. 5107-37 /UT/E-6

dated Chandigarh the 24 | 02 | 03

A copy is forwarded to the following for information and necessary action:-

1. SSP/Hqtrs and Int.
2. SSP/Chandigarh
3. SP/Sec & Tr
4. SP/Ops
5. SP/City
6. All DSPs
7. All SHOs/Inspectors I/c Units