



CHANDIGARH POLICE

STANDING ORDER 14 /2002

Intimation to informants about filing of Police Report u/s 173 Cr.P.C.

In order to strengthen the system of communication of the result of investigation to the informants, SDPOs would also inform the informant about the filing of Police Report under section 173 Cr.P.C.

As soon as investigation of case is completed and the report under Section 173 Cr.P.C. is filed with the Court, an intimation in the relevant attached format (Annexure A/B/C) shall be sent to the informant by SDPOs. SHOs shall be responsible for preparing the intimation (in duplicate) and for sending the same to their respective SDPOs. Date of receipt of the prescribed intimation from SHO shall be recorded by the SDPO in his Crime Register. A copy of the intimation shall be sent to the informant by UPC post.

A Case Finalisation Intimation Register (PS wise) shall be maintained by SDPOs. The UPC receipt will be pasted or got stamped in the register for purposes of record. This Register shall be made with effect from 01.10.2002 in chronological order and in the format given at Annexure 'D'.

Intimation about the finalisation of the case by SDPOs, however, shall not absolve the IOs and the SHOs of their responsibility of informing the informant under Section 173 (2) (ii) Cr.P.C. and Rule 25.57 (3) PPR.


27/11/2002
Inspector General of Police,
Union Territory, Chandigarh.

No. 242-39-38₅ UT/E-6 dated Chandigarh, the: 30-9-02.

Copy to all concerned

EI

To

Sub:- Case finalisation intimation in case FIR No. _____, Dated _____ U/s
_____, PS _____, Chandigarh.

No. _____, Dated _____.

The above noted case was registered on your complaint. The investigation in this case has been completed and the challan against accused has been sent to the Court for trial on

_____.

We request your continued cooperation during the trial of the case in Court.

Sub Divisional Police Officer

Division
Union Territory, Chandigarh

To

Sub:- Case finalisation intimation in case FIR No. _____
U/s _____, PS _____, Chandigarh.

Dated, _____

No. _____, Dated _____

The above noted case was registered on your complaint. The investigation in this case has been conducted, but no clue has been found. Untrace report has been sent up in this case on _____. However, in the event of any clue in future, the case shall be reopened and reinvestigated.

Assuring you of our continued cooperation/assistance.

Sub Divisional Police Officer

Division
Union Territory, Chandigarh

To

.....
.....
.....

Sub:- Case finalisation intimation in case FIR No. _____
U/s _____, PS _____, Chandigarh.

Dated, _____

No. _____, Dated _____

The above noted case was registered on your complaint. The investigation in this case has been conducted, No cognizable offence has been found to be made out. Cancellation report has been sent up in this case on _____.

Assuring you of our continued cooperation/assistance.

Sub Divisional Police Officer
_____ Division
Union Territory, Chandigarh

CASE FINALISATION INTIMATION REGISTER

Police Station _____.

UT CHANDIGARH

1	2	3	4	5	6	7
FIR NO.	DATE	SECTION OF LAW	NAME & ADDRESS OF COMPLAINANT	DATE ON WHICH REPORT U/S 173 Cr.PC SENT TO COURT	DATE ON WHICH INTIMATION RECEIVED FROM PS	DATE ON WHICH INTIMATION DESPATED TO COMPLAINANT/ VICTIM.