



**CHANDIGARH ADMINISTRATION
POLICE DEPARTMENT**

C I R C U L A R

13178-208

No.

/UT/E-1

dated Chandigarh, the:- 14/3/2022

Subject:- Seeking Nominations of Personnel (Head Constables/Constables) for Induction in Bureau of Security (BoS), Ministry of External Affairs (MEA), Government of India for the Vacancies arising in 2022-23 – req.

The services of 06 Head Constable/Constable are required to be placed at the disposal of Ministry of External Affairs (MEA), New Delhi on deputation basis.

2. As such, Head Constables/Constables (except of IRB and Communication Wing) who have unblemished record and not facing any vigilance/departmental enquiry/Criminal proceeding who have below the age of 45 year and willing to serve on deputation with Ministry of External Affairs (MEA), New Delhi, may send their willingness by **21.03.2022 (i.e. Monday)** duly recommended by their respective unit in-charge/SDPOs/Dy.SP's. The prescribed proforma is also attached herewith which is to be filled up by the applicant.

(Jasbir Kaur)
Superintendent (Estb.),
for Director General of Police,
Union Territory, Chandigarh

1. All SDPO's / Dy,SP's
2. Dy.DA (Legal) AC(F&A)
3. SO(Accts)/All Superintendent Grade-II
4. Reader to W/DGP. W/DIG, SSP/UT, SSP/Sec. & Traffic, SP/HQ, SP/Ops
5. ✓ I/C Computer Section: to upload copy of circular on the website of Chandigarh Police and send email to all concerned.
6. Duty Officer/PCR.

PROFORMA

1. Name of the Candidate _____
2. Force No/UID No. _____
3. Mobile No. _____
4. E-mail ID _____
5. Father's Name _____
6. Date of Birth _____
7. Date of joining Present Organization/Police Force _____
8. Education Qualification _____
9. Basic Pay _____
10. Miscellaneous Skills / Knowledge:
 - i. English: Read _____ Write _____ Speak _____
 - ii. Driving (Yes/No) : _____
 If Yes, D/L No. _____
 D/L Validity _____
 - iii. Computer Knowledge (MS Word/English Typing): _____
 - iv. Whether trained in UAC/Commando/STF etc: Yes _____ No _____
 - v. Experience of working in counter surveillance units: _____
11. Grading of APAR/ACRs.
 - i. 01.04.2016 to 31.03.2017 _____
 - ii. 01.04.2017 to 31.03.2018 _____
 - iii. 01.04.2018 to 31.03.2019 _____
 - iv. 01.04.2019 to 31.03.2020 _____
 - v. 01.04.2020 to 31.03.2021 _____
12. Rewards/Certificates _____
13. Details of Punishments/Reprimands _____
14. Details of previous Deputation, if any _____
15. Any other Special Skill _____

Signature of the Individual
 Designation/ Rank:
 Date:

15. Remarks of the Forwarding/Controlling Authority (not below the rank of Superintendent of Police or equivalent): _____

Signature of forwarding Authority
 Designation
 Office Seal